



MOREAU COMMUNITY CENTER
making community connections

Presents...



Important Notes

- Pack a bag lunch for your child daily, unless otherwise specified. Icepacks are recommended as we don't have refrigeration space. Please note that we are unable to heat food up.
- Morning drop off will be at **Tanglewood Elementary School**. The camp entrance will be the main door next to the playground. Pick up will be at Tanglewood on Mondays, Tuesdays, and Thursdays. On Wednesdays pick up will be at the Moreau Rec-Pavilion 4. On Fridays pick up will be at the Sandbar beach.
- Please make sure that your child brings a bathing suit and a towel on Fridays for the beach.
- Please make sure that your child has sunblock and bug spray on everyday. We will only sunblock children on water days.
- Children will be grouped primarily by age.
- A healthy afternoon snack will be provided.
- In case of inclement weather on Wednesdays and Fridays pick up will be at the Moreau Community Center. You will be notified in advance when this happens.
- Authorized individuals to pick up children must be on the registration. Updates to this list must be made in writing. Always make sure that all individuals picking up your child have proper ID as staff will ask for it.
- Camp runs from 9AM to 4PM. Extended AM begins at 7:30 AM and Extended PM begins at 4PM and ends at 5:30PM. You must be signed up for extended AM/PM care to use this service. If you drop off your child before the start of camp and are not signed up, you will be reminded of the times. After that you will be charged the appropriate fee. The same applies for PM extended care.

Summer Camp Registration Form

Registration begins on April 1st 2017 and ends on June 19th 2017. Registration **MUST** be done in person. Immunization records must be submitted each year and are due at registration.

A \$25.00 Registration is due upon sign up for camp

Camp Schedule (Please mark weeks you are enrolling your child in)

- 6/26 – 6/30
- 7/3 – 7/7 (no camp 7/4)
- 7/10 – 7/14
- 7/17 – 7/21
- 7/24 - 7/28
- 7/31 – 8/4
- 8/7 – 8/11
- 8/14 – 8/18
- Extended AM
- Extended PM

Fees

Standard Weekly Rate → \$120.00

Standard Daily Rate → \$30.00

Plus Extended AM Care → \$30.00

Plus Extended PM Care → \$30.00

Plus Extended Daily AM Care → \$10.00

Plus Extended Daily PM Care → \$10.00

Sibling Discount

Standard Weekly Rate → \$90.00

Standard Daily Rate → \$20.00

Plus Extended AM Care → \$20.00

Plus Extended PM Care → \$20.00

Plus Extended Daily AM Care → \$5.00

Plus Extended Daily PM Care → \$5.00

*Extended AM care begins at 7:30AM. Extended PM care begins at 4PM. You must be signed up to utilize this service.

Contact Information

Child's Name _____

Sex (Please circle) M or F Date of Birth ___/___/___ Age _____

Address _____

_____, _____, _____
(City) (State) (Zip)

#1 Parent/Guardian Name _____

Address (If Different from child's) _____

_____, _____, _____
(City) (State) (Zip)

Phone _____ Cell _____

E-mail _____

Place of Employment _____ Phone _____

#2 Parent/Guardian Name _____

Address (If Different from child's) _____

_____, _____, _____
(City) (State) (Zip)

Phone _____ Cell _____

E-mail _____

Place of Employment _____ Phone _____

Person to notify in case of Emergency _____

Phone # _____, _____, _____
(Home) (Work) (Cell)

Person(s) other than parents authorized to pick-up child (please list their relationship)

(Name) (Relationship)

(Name) (Relationship)

(Name) (Relationship)

Medical History & Emergency Information

Insurance Carrier _____ ID# _____ Group# _____

Family Doctor _____ Phone _____

Family Dentist _____ Phone _____

- Immunization Records turned in (must be done every camp session)
- Date of last tetanus _____

Allergies (check boxes that apply). If unsure, please indicate with a question mark.

- | | |
|--|--|
| <input type="checkbox"/> Bees _____
Reaction Type | <input type="checkbox"/> Insect Bites _____
Reaction Type |
| <input type="checkbox"/> Pollen _____
Reaction Type | <input type="checkbox"/> Food _____
Reaction Type |
| <input type="checkbox"/> Penicillin _____
Reaction Type | <input type="checkbox"/> Other _____
Reaction Type |

- My Child has an EPIPEN

Is there any factor(s) that make is advisable for your child to follow a limited program of physical activity, i.e. heart condition, recent fractures, surgery, asthma or extreme fears? If so, what?

Other information/disabilities? _____

Medical Treatment

- I Authorize treatment of minor medical needs by staff Yes No
- I Authorize Application of sunscreen on water event days Yes No

I, being the parent or legal guardian of the above-named minor, do hereby appoint a representative of the Moreau Community Center to act on my behalf in authorizing emergency medical, dental, or surgical care or hospitalization for the above-named minor in my absence.

Signature

Date

Waivers & Rules

Liability waiver & Rule Acknowledgement

I absolve the Civic Center of Moreau, Inc. d.b.a. The Moreau Community Center and any of its employees and volunteers of any liability in the event of an accident or emergency occurring while my child is participating in a Moreau Community Center sponsored program and any areas that may be encompassed thereof. Parents will be accountable for damage caused by their child(ren). No disorderly conduct will be tolerated. Swearing, physical contact, verbal abuse, weapons or items that could be used as weapons will not be permitted. **Personal belongings of toys, electronics, including ipods etc, held games etc are not permitted at camp. Cell phones are permitted for 11/12 year olds but must be put away during the program and pictures can't be taken with them.** Suspension or expulsion is our last resort, but please note that ALL FEES are NON-REFUNDABLE.

Signature

Payment Policies

Payment is due by the end of each week attended. If you get behind by more than 2 weeks, your child will not be able to continue attending. We reserve the right to assess a late fee of \$25.00 after 4 weeks of non-payment. Payment can't be accepted at camp. Please pay the Community Center via any of the following methods:

- Check
- Credit Card
- Cash
- Paypal

Additional Information

If you have any additional questions or need further information on the information on this application, please contact Jennifer Rich (ext. 17) or Donna Nichols (ext. 10) at the Moreau Community Center at 792-6007. The Moreau Community Center hours of operation are Monday through Friday from 8:00AM-4:00PM.

Late Fee Charges

If your child(ren) is not picked up by 5:30PM a \$25.00 late fee may be charged to you. If no one shows up or cannot be reached by 5:45pm, staff will notify the Youth Director and arrangements will be made to take your child(ren) to the Moreau Community Center.

Returned Check Fee

There will be a \$30.00 fee for any check returned from the bank because of insufficient funds, etc. You will be responsible to pick up your check at the Moreau Community Center immediately upon notification.

Behavior Management

The Moreau Community Center's Kids Korner/Camp Moreau programs are designed to offer children an educational and social environment, in which they share a variety of learning experiences in a safe setting. Your child's participation in the program is conditional upon acceptable behavior and personal discipline while participating in the program. Your child can be suspended or terminated at any time if it is determined that they are a danger to other children, themselves, or staff if they are exhibiting inappropriate behavior. There will be no one-on-one supervision as we are a group oriented program. In an attempt to provide you with as much information as necessary concerning you child's behavior in the program, this notice will advise you of the procedures that will be used by staff and management should a problem arise. The child can only benefit from parents and staff working together.

If a problem does occur:

The Site Supervisor first will advise the parent of the problem verbally. If the problem continues a communication form will be given. Then Staff will talk to the child about his/her behavior and redirect to another activity. If the problem continues the staff will talk to the child again and immediately place the child into a time out. (1 minute of time out for each year of age of the child). If three negative communication forms within a months' time period the parent will be notified, with a phone call from the Youth Director that a meeting is necessary with the Youth Director and the Executive Director. This meeting could result in a one to two-day suspension depending on the severity of the problem.

Zero Tolerance:

Depending on the severity of the incident (i.e. aggression), one written communication form may warrant a temporary or permanent suspension from the Kids Korner/Camp Moreau Program. The Youth Director, in consultation with the Executive Director, has the authority to suspend your child from the program.

Fighting or intentionally causing physical harm to another person or verbal and/or physical intimidation will be an automatic suspension depending of the severity of aggression.

- Hitting, kicking, biting, or spitting on another child or staff member.
- Continued verbal abuse of others
- Throwing program objects at others or destroying program property
are grounds for a one-day suspension or more depending on the severity.

If your child has a behavior plan please share this with the Youth Director. Please note that the school is unable to share any information with us.

Signature: _____

Date: _____



144 Main Street
South Glens Falls, NY
12803

Phone: 518-792-6007
Fax: 518-792-0837
Email: info@moreaucommunitycenter.org

Moreau Community Center

MOREAU COMMUNITY CENTER RELEASE FORM

(Please check all boxes that apply)

- My child has permission to travel with the Summer Camp Program to sites away from Tanglewood Elementary School. I understand she/he will travel by school bus. Field trips may include but are not limited to museums, library, parks, etc. All field trips are scheduled for Wednesdays and beach day is every Friday at the Sand Bar Beach.
- I hereby grant permission for Moreau Community Center to use photographs that show my child participating in the Center's program(s), in official printed materials such as approved brochures, newsletters and the Center's web site. The Center will assure no names or identifying information are included, will use group photo settings rather than individual photos, and will limit use to official purposes only. I understand that these materials will be available to the public in printed form and/or on the Center's Internet web site, which can be seen by individuals with access to the World Wide Web (www.).
- I DO NOT give permission for Moreau Community Center to use photographs that show my child participating in the Center's program(s), in official materials such as approved brochures, newsletters, and the Center's web site.

In the event of an emergency at our Camp Moreau, your child(ren) will be bussed to an alternate location and you will be notified immediately.

Child(ren) Name(s): _____

Program: _____

Parent Signature: _____

Printed Name: _____

Date: _____