



Date: September 30, 2019
From: Rosemary White/ Resource Manager
Re: Holiday Caring Program 2019

The holiday season is just around the corner and we want to take this time to reach out to those of you who used the Moreau Community Center Holiday Caring Program last year. If you are in need of assistance this year, please read the procedure below and stop at the Moreau Community Center between the hours of 9AM-3PM, Monday through Friday, or you can contact Rosemary at 518-792-6007, ext. 12 or Zac at ext. 19, to set up your **appointment for an interview.**

Holiday Caring Application Procedure

**Applications for both programs are due no later than November 4th.
If you are applying for Christmas only, the deadline is December 2nd.**

All applications are to be delivered directly to the Moreau Community Center by **applicants only at appointed time**. Applications must have proper **photo identification, proof of residency for all household members 18+, and proof of income. We are accepting applications for children 14 and under.** If you are of family of separation or divorce, **some form of custody documentation** must be provided. Each applicant will have a short interview.

Proof of income can be: Paystubs, unemployment statement, S.S. statement.

Proper photo ID can be: Driver's license or benefit card.

Proof of residency: mail no older than **30 days** or rent receipt for current month

Proof of custody: copy of custody papers, if you use Food Stamps, letter with children's names listed will be accepted, or school records

Our purpose is to serve those who need assistance. To be as fair as possible, we must follow the same procedure for everyone.

Thank You for your assistance.

Moreau Community Center 2019 Holiday Caring Program

“Thanksgiving & Christmas Application”

Please complete the following application and return to the Moreau Community Center no later than November 4th 2019 for both programs, or December 2nd. For Christmas only. Thank You!

Last Name: _____ First Name: _____

Address: _____ City: _____ State: NY Zip: _____

Phone: _____ Email _____

Forms cannot be processed until proof of residency for each individual 18+ in household is provided
Please circle the program (s) you are interested in:

Household Members	Relationship	Sex	DOB	Age	Employed
					Y or N
					Y or N
					Y or N
					Y or N
					Y or N
					Y or N

Thanksgiving

Christmas

Food Only

Food and Gifts



Name of Elementary School (s) your children attend: _____

Do your children receive free or reduced lunches? _____

Employment/Unemployment Income
(List amount of income received)

Applicant: _____
Co-Applicant: _____
Other: _____

Assistance Income
(List amount of assistance received)

Food Stamps: _____
Social Security: _____
SSI: _____
Public Assistance: _____
VA Benefits: _____
WIC: _____

Expenses
(List amount of each expense)

Rent: _____
Electric: _____
Heat: _____
Phone: _____



I confirm that the information that I am providing is true and I give permission to Moreau Community Center to verify any of these statements and to disclose information relative to my assistance request with other agencies providing assistance. I also certify that I will not apply to any other agency, which would duplicate this particular service. I agree to accept all donated items from Moreau Community Center “AS IS”. I understand that it is my responsibility to insure the safe consumption of any items from our food bank. I further confirm that my family lives in the South Glens Falls School District.

Signature

Date

2019 Application Thanksgiving/Christmas

Name: _____ Family Size: _____ + _____ = _____
Adults Children Total

Please fill out one block for EACH CHILD 14 years of age and under. Check only items needed. Please fill in sizes of items needed. We cannot guarantee coats and boots .

Child's Name: _____	
Child's Age: _____ Please circle: Boy or Girl	
<p>Pant Size (Please give specific size)</p> <p>Men's _____ Ladies: _____ Boys: _____ Juniors: _____ Girls: _____</p> <p>Shirt Size (Please give specific size)</p> <p>Men's _____ Ladies: _____ Boys: _____ Juniors: _____ Girls: _____</p> <p>Pajama Size (Please give specific size)</p> <p>Men's _____ Ladies: _____ Boys: _____ Juniors: _____ Girls: _____</p> <p>Special Items-If Available (Please list any items your child</p>	<p>may be interested in. Toys, games, clothes)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p style="text-align: center;">Shoe Size</p> <p>_____</p> <p style="text-align: center;">Sock Size</p> <p>_____</p>

Child's Name: _____	
Child's Age: _____ Please circle: Boy or Girl	
<p>Pant Size (Please give specific size)</p> <p>Men's: _____ La- dies: _____ Boys: _____ Juniors: _____ Girls: _____</p> <p>Shirt Size (Please give specific size)</p> <p>Men's _____ Ladies: _____ Boys: _____ Juniors: _____ Girls: _____</p> <p>Pajama Size (Please give specific size)</p> <p>Men's _____ Ladies: _____ Boys: _____ Juniors: _____</p> <p>Special Items-If Available (Please list any items your child</p>	<p>may be interested in. Toys, games, clothes)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p style="text-align: center;">Shoe Size</p> <p>_____</p> <p style="text-align: center;">Sock Size</p> <p>_____</p>

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If you have more than 4 children, please list above information for additional children on a separate sheet of paper. Thank you.

Holiday Caring 2019

Important Dates to Remember

Interviews for both programs begin: 9/30
(remember to call Rosemary or Zac to schedule)

Thanksgiving interviews deadline: 11/4

Distribution of Thanksgiving baskets: 11/18,
3pm-6pm, by appointment

Christmas interviews deadline: 12/2

Distribution of Christmas HC: 12/16,
3pm-6pm, by appointment

**Distribution will be done at the old Town of Moreau building
behind McDonald's in the Village of South Glens Falls.**