



MOREAU COMMUNITY CENTER

making community connections

144 Main Street, South Glens Falls, NY 12803

Phone 518-792-6007 Fax 792-0837

www.moreaucommunitycenter.org

Date: October 5, 2022

From: Rosemary White/ Resource Manager

Re: Holiday Caring Program 2022

The holiday season is just around the corner and we want to take this time to reach out to those of you who used the Moreau Community Center Holiday Caring Program last year. If you are in need of assistance this year, you can contact me at (518-792-6007 ext. 12 or Cindy @ 518-792-6007 ext. 19) to **set up your appointment for interview.**

Applications will not be accepted without interview.

Holiday Caring Application Procedure

Applications for both programs are due no later than November 4th. If you are applying for Christmas only, the deadline is December 2nd.

Applications are only accepted at scheduled appointment time. At your interview you must provide **photo identification, proof of residency for all household members 18+, and proof of income for everyone. We are accepting applications for children 14 and under.** If you are of family of separation or divorce, **some form of custody** must be provided. Each applicant will have a short interview.

Proof of income can be: Paystubs, unemployment statement, S.S. statement.

Proper photo ID can be: Driver's license or benefit card.

Proof of residency: mail no older than **30 days** or rent receipt for current month

Proof of custody: copy of custody papers, if you use Food Stamps, letter with children's names listed will be accepted, or school records, medical records

Our purpose is to serve those that need assistance. However, **we must follow the procedure to be fair to everyone**

The mission of the Moreau Community Center is to meet the multi-generational needs of the community in a compassionate and inclusive environment.